

SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS

January 20, 2015

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Gregg Townsend at 5:00 p.m. in the Board of Education Conference Room.

Members Present: Gregg Townsend, Angela Green, Dale Phillips, Christine Allen

Members Absent: Stephen Swain

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Leanne Montrois

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

Miss Leanne Montrois, presented to the Board of Education proposed World Travelers Spring 2017 Trip to La Belle France: Paris, St. Malo. Miss Montrois also reviewed a tentative schedule with the Board of Education.

14-15 176 Moved by Allen, seconded by Green, to approve the proposed World Travelers Spring
Approve 2017 Trip to La Belle France: Paris, St. Malo.
Proposed
World Yes: Allen, Green, Phillips, Townsend
Travelers Absent: Swain
Spring No: None
2017 Trip to The motion carried.
La Belle
France:
Paris,
St. Malo

14-15 177 Moved by Phillips, seconded by Allen, to approve December 16, 2014 minutes.
Approval
of Yes: Allen, Green, Phillips, Townsend
December Absent: Swain
16, 2014 No: None
Minutes The motion carried.

14-15 178 Moved by Green, seconded by Allen, to approve Treasurer's Report, Extracurricular
Approve Report and Internal Claims Auditor Report.
Treasurer's
Report, Yes: Allen, Green, Phillips, Townsend
Extracurricular Absent: Swain
Report and No: None
Internal Claims The motion carried.
Auditor Report

14-15 179 Moved by Green, seconded by Allen, to approve CPSE & CSE recommendation
Approve numbers: 1570, 2024, 1651, 1655, 1948, 2021.
CPSE &
CSE Yes: Allen, Green, Phillips, Townsend
Recommendations Absent: Swain
No: None
The motion carried.

14-15 180 Moved by Phillips, seconded by Allen, to accept Retirement Resignation from
Accept Teri Berger effective June 30, 2015 with regrets
Retirement
Resignation Yes: Allen, Green, Phillips, Townsend
from Absent: Swain
Teri Berger No: None
Effective The motion carried.
June 30, 2015
with Regrets

14-15 181 Moved by Green, seconded by Phillips, to approve Lindsey Grey as Modified Softball
Approve Coach for the 2014-15 school year pending coaching certification completion.
Lindsey
Grey as Yes: Green, Phillips, Townsend
Modified Abstain: Allen
Softball Absent: Swain
Coach for The motion carried.
the 2014-15
School Year
Pending
Coaching
Certification
Completion

<p>14-15 182 Approve Chelsea Nohle as Assistant Modified Softball Coach for the 2014-15 School Year Pending Coaching Certification Competition</p>	<p>Moved by Green, seconded by Allen, to approve Chelsea Nohle as Assistant Modified Softball Coach for the 2014-15 school year pending coaching certification completion.</p> <p>Yes: Allen, Green, Phillips, Townsend Absent: Swain No: None The motion carried.</p>
<p>14-15 183 Approve Xufeng Pan as a Substitute Teacher Aide Pending Fingerprint Clearance</p>	<p>Moved by Allen, seconded by Phillips, to approve Xufeng Pan as a substitute teacher aide pending fingerprint clearance.</p> <p>Yes: Allen, Green, Phillips, Townsend Absent: Swain No: None The motion carried.</p>
<p>14-15 184 Approve Craig Thornton as Director of <u>Powder Monkey</u> in Collaboration with Sackets Harbor Historical Society</p>	<p>Moved by Allen, seconded by Green, to approve Craig Thornton as Director of <u>Powder Monkey</u> in collaboration with Sackets Harbor Historical Society.</p> <p>Yes: Allen, Green, Phillips, Townsend Absent: Swain No: None The motion carried.</p>
<p>14-15 185 Approve Paul Gibbs as a Substitute Bus Driver</p>	<p>Moved by Allen, seconded by Phillips, to approve Paul Gibbs as a substitute bus driver.</p> <p>Yes: Allen, Green, Phillips, Townsend Absent: Swain No: None The motion carried.</p>
<p>14-15 186 Approve Jacob Gonzalez as Substitute Cleaner Pending Fingerprint Clearance</p>	<p>Moved by Allen, seconded by Green, to approve Jacob Gonzalez as substitute cleaner pending fingerprint clearance.</p> <p>Yes: Allen, Green, Phillips, Townsend Absent: Swain No: None The motion carried.</p>
<p>14-15 187 Accept a \$200.00 Donation from Bernier Carr & Associates for the Back Pack Program</p>	<p>Moved by Allen, seconded by Phillips, to accept a \$200.00 donation from Bernier Carr & Associates for the Back Pack Program.</p> <p>Yes: Allen, Green, Phillips, Townsend Absent: Swain No: None The motion carried.</p>
<p>14-15 188 Accept a \$100.00 Donation from B. Burdick, A. Wardwell, III and A. Wardwell for Marine Biology Field Trip</p>	<p>Moved by Phillips, seconded by Green, to accept a \$100.00 donation from Beth Burdick, Ace Wardwell, III and Andy Wardwell for Marine Biology Field Trip.</p> <p>Yes: Allen, Green, Phillips, Townsend Absent: Swain No: None The motion carried.</p>

14-15 189 Moved by Green, seconded by Allen, to approve discarding the following items:
Approve
Discarding One Portable Audio Visual System , Asset Control #A00308499.
the Following
Items Three AED machines: 1 Lifepak 500 PN: 3011790-001129, SN: 30606603, Asset
Control #:A00039367; 1 Heart Start SN: 0103080890, Model M3861A, Asset Control #:
A00039426; 1 Power Heart Model: 1-9200RD-001, SN 324336, Asset Tag 01171 &
01172.

One Canon Image Runner 1330 ID #KY340, Serial # MNS02899, Asset Control
#A00039064.

Yes: Allen, Green, Phillips, Townsend
Absent: Swain
No: None
The motion carried.

14-15 190 Moved by Phillips, seconded by Green, to approve closing Out of District requests for the
Approve Closing Out remainder of the 2014-15 school year.
of District
Requests for Yes: Allen, Green, Phillips, Townsend
the Remainder Absent: Swain
of the 2014-15 No: None
School Year The motion carried.

14-15 191 Moved by Allen, seconded by Green, to approve Use of Building for Good News Club
Approve Use February 9, 23, March 2, 16, 23 and April 13, 2015 with certificate of insurance
of Building provided.
for Good
News Club Yes: Allen, Green, Phillips, Townsend
with Certificate Absent: Swain
of Insurance No: None
Provided The motion carried.

14-15 192 Moved by Allen, seconded by Green, to approve Use of Building for Open Gym for Pre
Approve Use of Building Season Spring Sports Conditioning.
for Open
Gym for Yes: Allen, Green, Phillips, Townsend
Pre-Season Absent: Swain
Spring No: None
Sports The motion carried.
Conditioning

Superintendent's Report

Mr. Hall reported Mrs. Lisa Ingerson has been named a New York State Master Teacher. Mrs. Ingerson will be in attendance at Governor Cuomo's State of the State Address to be recognized. The District is very proud of Mrs. Ingerson and her accomplishment.

Mr. Hall reported he sent a condolence letter to Terry Gonseth and family on the passing of Terry's father-in-law. Mr. Hall reported he attended a NNY Energy Consortium workshop on January 14, 2015. Currently, there is a study to determine feasibility of solar arrays and whether the District could be a primary or satellite site. The District could potentially have a fixed energy price for the next 20 years. Mr. Hall sought approval to release the past two years of energy bills for the NNY Energy Consortium Study.

14-15 193 Moved by Green, seconded by Allen, to approve the release of the District's last two years of
Approve Release of energy bills to the NNY Energy Consortium for the solar array study.
the District's
last Two Yes: Allen, Green, Phillips, Townsend
Years of Absent: Swain
Energy Bills No: None
to the NNY The motion carried.
Energy
Consortium
for the
Solar Array
Study

Mr. Hall reported employee fingerprinting is now going to a Live Scan System and no longer available at the Jefferson-Lewis BOCES. Currently, there are three locations which include Alexandria Bay, Lowville, and Watertown JRC.

Mr. Hall reported the District is working to submit for a Department of Defense DODEA Grant, with the assistance of Laura Payne Bourcey, that would focus on elementary and middle school math.

Mr. Hall took the opportunity to publically thank South Jefferson Central School District for printing bus driver abstracts for our District.

Mr. Hall took the opportunity to publically thank our bus drivers for doing an outstanding job on a daily basis.

Mr. Hall also reported that he and Ms. Gaffney rode a bus on an early dismissal day due to inclement weather and recognized the conditions our bus drivers are under during less than perfect driving conditions. Huge kudos to the bus drivers!

Mr. Hall reported receiving a thank you card from Max DelSignore for the opportunity to establish an Educational Foundation through the Northern New York Community Foundation.

Mr. Hall reported cast members have been selected for Powder Monkey and rehearsals will be beginning.

Mr. Hall reported the District has sent an Inter-Municipal Agreement to the Village for a School Tax Collector for Fall of 2015. Mr. Hall indicated this arrangement worked very well this past Fall.

Mr. Hall reported on a new Education Law 100.2 that requires school districts to enroll students immediately, efficiently and expeditiously. The Attorney General has been reviewing enrollment packets for any enrollment questions or requirements that may preclude someone from enrolling. At this time, there have been three school districts identified for their enrollment packets.

Mr. Hall reported he serves on the Calendar Committee at Jefferson-Lewis BOCES. Currently, the 2015-16 Academic Calendar reflects a February 15-19 Mid-Winter Break and April 25 -29 for Spring Recess. Mr. Hall indicated the 2015-16 Academic Calendar would need to be approved at a future Board meeting.

Mr. Hall reported that he and Julie Gayne attend the Health Care Consortium meeting. The consortium voted on a 7 percent increase. Sackets Harbor CSD voted no. The vote did pass and Districts will see a 7 percent increase in Health Care costs for 2015-16.

Mr. Hall reported he attended the JLSBA Mid-Winter Dinner Meeting on January 15, 2015.

Mr. Hall reported the State of the State from Governor Cuomo will be on Wednesday, January 21, 2015. This will be combined with his budget because of the death of his father, former Governor Mario Cuomo.

Mr. Hall reported the Winter Ball will be held on February 23, 2015.

Mr. Hall reported that he and Julie Gayne would be attending a Finance & Facilities Planning Meeting on January 23, 2015.

Mr. Hall reported he would be attending a STL3 Grant meeting on January 23, 2015.

Mr. Hall reported the MORIC Commitment Meeting will be on February 3, 2015.

Mr. Hall reported there will be a special meeting of the Fort Drum Rise Grant Consortium on February 10. At this meeting, more programming for elementary and middle school students will be reviewed.

Principal's Report

Ms. Gaffney reported NYSED recently modified the Selection Classification procedure to be effective starting Fall 2015. There are numerous concerns with the changes as it impacts mixed competition testing, tanner scores and waivers.

Ms. Gaffney passed out information and two quotes on the ball stopper system. Currently, there are no local vendors to purchase a ball stopper system from.

Discussion took place on placement of poles, depth of poles, the number of poles needed and if anyone locally had used either one of the companies. Ms. Gaffney will complete further research and will report to the Board of Education at the February meeting.

Ms. Gaffney reported that she is waiting to hear from the Village Parks and Recreation on how they want to proceed forward with the use of the District's baseball & softball fields. Once there is a projected timeline, Ms. Gaffney will report to the Board of Education for a final and formal decision.

Ms. Gaffney reported on a January 14 article "State Auditors: Schools Failing to Report Violence." Ms. Gaffney assured the Board of Education the District documents and reports incidents appropriately via VADIR.

Ms. Gaffney reported north country schools have been asked to help the Points North Housing Coalition by having district students that have been designated under McKinney Vento as "homeless" to complete a survey. The results of this study is to enable our counties to obtain funding to decrease homelessness in the area.

Ms. Gaffney reported that she and Angela Green are serving on Assemblywoman Addie Russell's Education Policy Advisory Committee. There were approximately 60 individuals that attended the first meeting. At this meeting, people were separated into six different groups to discuss a variety of educational issues to help develop advocacy points to direct Assemblywoman Russell. Ms. Gaffney is on the long-term financial planning group and Mrs. Green is on the short-term financial planning group.

Ms. Gaffney reported that Mix it Up Day in December was a success.

Ms. Gaffney reported there would be a Pep Rally on Friday, January 23. Events planned will be the introduction of teams and the cheerleading squad, relay races and a pie in the face contest.

Ms. Gaffney reported that she and Carol Barkley will be visiting classrooms of out of district placements and Pre-K students.

Ms. Gaffney reported she has an opportunity to attend a Principal Academy in Nashville, TN from February 4 – 6, 2015 through the STL3 Grant. Ms. Gaffney sought Board approval to attend the Academy at no expense to the District.

14-15 194	Moved by Green, seconded by Allen, to approve Ms. Gaffney to attend the Principal's Academy in Nashville, TN from February 4 – 6, 2015 at no expense to the District.
Approve	
Ms. Gaffney	
to Attend the	Yes: Allen, Green, Phillips, Townsend
Principal's	Absent: Swain
Academy in	No: None
Nashville, TN	The motion carried.
from	
February	
4 – 6, 2015	
at no	
Expense to	
the District	

New Business

Mr. Hall and Julie Gayne took the opportunity to review with the Board of Education the 2015/16 Bus Proposition. The District currently has a nine year rotation for replacing a school bus.

14-15 195	Moved by Phillips, seconded by Green, to approve a Bus Proposition to appear on the May 2015 Annual Meeting and Budget Vote not to exceed the amount of \$113,242.
Approve a	
Bus Proposition	
to Appear on	Yes: Allen, Green, Phillips, Townsend
the May 2015	Absent: Swain
Annual Meeting	No: None
and Budget	The motion carried.
Vote not to	
Exceed the	
Amount of	
\$113,242	

14-15 196 Moved by Green, seconded by Allen, to approve Sale of Bus # 56 for a value of \$3,500.00.
Approve
Sale of
Bus #56 for a Value
\$3,500.00
Yes: Allen, Green, Phillips, Townsend
Absent: Swain
No: None
The motion carried.

Old Business

The Board of Education took the opportunity to conduct a second read of Acceptable Use Policy – Policy Number 5280 and a second read of Affordable Health Care Act – Policy Numbers 5110, 5110A.

14-15 197 Moved by Phillips, seconded by Green, to approve Acceptable Use Policy – Policy Number 5280 and Affordable Health Care Act – Policy Number 5110, 5110A.
Approve
Acceptable
Use Policy
Number 5280
and
Affordable
Health Care
Act Policy
5110, 5110A
Yes: Allen, Green, Phillips, Townsend
Absent: Swain
No: None
The motion carried.

Ms. Gaffney reviewed with the Board of Education the Frontier League’s deadline for combing sports along with enrollment projections for the Spring 2015 and Fall 2015 seasons.

14-15 198 Moved by Green, seconded by Allen, to approve combining contract for Varsity Boys’ Football with IHC for the Fall 2015 season.
Approve
Combining
Contract for
Varsity Boys’
Football with
IHC for the
Fall 2015
Season
Yes: Allen, Green, Phillips, Townsend
Absent: Swain
No: None
The motion carried.

14-15 199 Moved by Green, seconded by Allen to approve combining contract for Modified Boys’ Football with IHC for the Fall 2015 season.
Approve
Combining
Contract for
Modified Boys’
Football with
IHC for the
Fall 2015
Season
Yes: None
Absent: Swain
No: Allen, Green, Phillips, Townsend
The motion was defeated.

Mr. Hall and Julie Gayne discussed with the Board of Education the current budget and 2015-2016 budget. The Governor’s State of the State address will be Wednesday, January 21 and both Mr. Hall and Julie Gayne recognize there is little focus on the budget. Their focus is on the 5 billion dollar settlement. There needs to be pressure to eliminate the GEA and focus on the actual State budget increases. The District will move forward with the standard expenses and will have to wait for the BOCES services request expenses. Julie Gayne is hoping by February to be able to provide the Board of Education with a more solid look at next year’s projections. Julie Gayne is hoping to be able to reduce the amount the District allocates form our Fund Balance in future budget.

Discussion took place on the green plow truck and the possibility of replacing it with the money that was budgeted for fuel due to the savings in fuel prices. Mr. Hall indicated that the truck will need to be replaced in the very near future.

Julie Gayne reported the Interest Rate Calibration Waiver Form was resubmitted. Julie Gayne will keep watch for the State Aid recalibration, but the monies are not likely to get approval prior to preparing the 2015-16 budget.

Julie Gayne reviewed with the Board of Education timelines for a project consideration to minimize the impact on future budgets. For financial and budget planning it would be ideal to have one project come on the same time another project is coming off. Julie reviewed a possible project scenario with the Board of Education that was developed with the assistance of Fiscal Advisors to ensure Building Aid will align with one project going off and another on. It is imperative if the Board of Education considers a project that this alignment occurs to maintain as stable a budget as possible for taxpayers versus wide swings in expenditures from one year to the next.

May 2015-16 – Identify the Project
Vote in Early Fall 2016 or 2017
SED Approval takes 4-6 months
2018-2109 Project Work Begins
Receive Aid and the first project payment in 2019-2020

Julie Gayne recommended solidifying key pieces which include infrastructure items to keep the District in “good shape” for the next 10-15 years. The timeline reflects the District is approximately four years away from any renovations and would need the work to include any projected repairs for at least the following six years which would take a hard look at the needs over the next ten years and beyond.

Board Issues

There were no Board Issues.

14-15 200 Moved by Allen, seconded by Green, to go into Executive Session on Employment History of a Particular Person.
Executive
Session
on
Employment
History of
a Particular
Person
Yes: Allen, Green, Phillips, Townsend
Absent: Swain
No: None
The motion carried.

The meeting recessed to executive session at 7:00 p.m.

14-15 201 Moved by Green, seconded by Phillips, to come out of Executive Session.
Out of
Executive Yes: Allen, Green, Phillips, Townsend
Session Absent: Swain
 No: None
 The motion carried.

The meeting resumed at 7:27 p.m.

14-15 202 Moved by Green, seconded by Phillips, to adjourn the meeting.
Adjournment
 Yes: Allen, Green, Phillips, Townsend
 Absent: Swain
 No: None
 The motion carried.

The meeting adjourned at 7:28 p.m.

Sheri Rose, District Clerk

Gregg Townsend, Board President